

JOB DESCRIPTION

POSITION:	Boccia Participation Officer
LOCATION:	Disability Sport NI, 189 Airport Road West, Belfast (with hybrid working).
REPORTS TO:	Performance Pathways Manager
SALARY:	NJC Pay Scale 6 Points 18 - 22 (£31,537 – £33,699 Under Review)
HOURS:	37.5 hours per week. Hours of work will be those necessary to carry out the full responsibilities of the post. Because of the nature of Disability Sport NI's work staff will be required to work unsociable hours on a regular basis. Time off in lieu will be allowed in respect of working unsociable hours.
DURATION:	12-month fixed term contract with the possibility of a 4-year extension subject to funding.

Background Information:

Disability Sport NI is the main disability sports charity in Northern Ireland working to improve the health and wellbeing of disabled people through sport and active recreation.

We believe that every disabled person has the right to participate in all aspects of life and are committed to building a more inclusive society where disabled people have the same opportunity as non-disabled people to lead a full, active and healthy lifestyle through sport and active recreation.

We work with people with physical, sensory and learning disabilities of all ages, and with schools, disability groups, sports clubs and District Councils to ensure that everyone can experience the social and health benefits of sport and active recreation.

We also work closely with Sport Northern Ireland and Governing Bodies of Sport to ensure that talented disabled sports people have the same opportunity as their non-disabled peers to train, compete and excel in their chosen sport on the world stage. This includes managing the development of the Paralympic sports of Boccia and Wheelchair Basketball in Northern Ireland.

From our experience over the last 25 years, we know that participation in sport and active recreation can and does improve the health and wellbeing of disabled people, so we aim each year to extend the benefits of our work to more disabled people in

every area of Northern Ireland. The activities of our Boccia Participation Officer will be critically important in helping our charity achieve this aim.

Further information on the work of Disability Sport NI is available at www.dsni.co.uk

Job Purpose:

The post holder will be responsible for leading the development and growth of Boccia within schools, clubs and community groups in Northern Ireland which provide players with quality participation and competition opportunities.

Main duties and responsibilities:

1. Boccia Club Development

Club Development: To develop and support new and existing boccia clubs in Northern Ireland with the capacity to attract, support and retain members.

Domestic Competition: To organise and deliver a domestic competition structure in Northern Ireland which meets the needs of clubs.

Schools Development: To develop and support boccia opportunities in schools through training and competition initiatives.

Women and Girls Development: To develop and deliver initiatives which encourage and support the increased participation of women and girls in the sport of boccia.

Workforce and Volunteer Development: To identify, train and manage a network of coaches, officials and volunteers to support the delivery of boccia in Northern Ireland.

Information and Engagement: To encourage participation in the sport of boccia through the provision of information and through active engagement with a range of individuals and organisations in the health, education, disability, community and sports sectors.

Promotion: In close liaison with other relevant staff to promote the sport of boccia through public relations activities and through Disability Sport NI's digital media channels.

2. Other Duties and Responsibilities

Monitoring & Evaluation: To develop and maintain a robust system for capturing and reporting data in relation to the development of clubs.

Health & Safety: To ensure all activities and events are organised safely in line with Disability Sport NI's health and safety policies and procedures.

Training and Events: To support the organisation and delivery of Disability Sport NI's training and events programmes.

Other: To carry out any other duties commensurate with the grade and level of responsibility of the post.